

**THE BRITISH SCHOOL AT ROME**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2010**

**Registered Charity Number: 314176**

## **TRUSTEES' REPORT**

The Council of the British School at Rome is pleased to present its report and financial statements for the year ended 31 March 2010.

### **Structure, Governance and Management**

The British School at Rome was founded in 1901, incorporated by Royal Charter in 1912 (Supplemental Charter, 1995). It is a registered charity, no. 314176. The governing body of the School comprises the President, HRH Princess Alexandra, the Hon. Lady Ogilvy, KG, GCVO, and the Council. The Director acts as the School's Chief Executive, has the right of attendance at all meetings of Council and its subcommittees, and provides the secretariat from among the School staff.

A list of all members of Council (Trustees) who have acted during the 2009–10 financial year appears below, together with details of the School's financial advisers, and members of all subcommittees; a full list of members of staff is given in the School's Annual Review which can also be found on its website ([www.bsr.ac.uk](http://www.bsr.ac.uk)).

Under the terms of the Royal Charter, two Council members are to be appointed by the President of the British Academy and the rest are appointed by the Council. No fewer than seven members must be selected from the fields of specialisation and work enshrined in the School's objectives. Care is taken to secure a balance between specialists in the Fine Arts and the Humanities and generalists with legal, financial and fundraising skills. Members of Council serve for a term of five years, renewable for a maximum of a further five years. Members of Council are normally required to be under the age of 70 on election. They are normally expected to be familiar with the School and its work on appointment, and are invited to visit the School in Rome and to meet staff both there and in London as part of an induction process. On appointment new trustees sign a model trustee declaration of eligibility and will meet with the Chairman and Director. The welcome pack includes Charity Commission guidance, BSR policies, strategies, bye-laws and management plan and a copy of the School's Charter. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses are disclosed in note 11 to the financial statements. Council meets three times a year.

Council is advised on all matters of finance and personnel by the Finance and Personnel Subcommittee, which consists of the Chair of Council, the Treasurer, and the Chairs of all Subcommittees, and meets normally three times a year.

Grants are awarded by Council on the recommendation of two specialist advisory committees, the Faculty of Archaeology, History and Letters and the Faculty of the Fine Arts. Chairs of Faculties are appointed by Council, and must be members of Council. Members of Faculties are appointed for a five year term by Council on the recommendation of the Faculties; they are chosen to represent the full range of specialist interests that fall within the chartered objectives of the School. Fellowships, scholarships and awards are advertised once a year and the faculties meet twice annually to consider applications and to monitor reports by recipients of awards. The awards process is administered from the London office by the Registrar. Details of how to apply for awards together with relevant forms are available on the School's website.

Council is advised on all academic publications of the School by the Faculty of Archaeology, History and Letters, under the chairmanship of the Chair of Publications. The Chair is appointed by Council, and must be a member of Council.

### **Risk management**

Council has identified and reviewed the major risks to which the School is exposed and considers that, to the extent that it is able, it has systems in place to mitigate those risks. It reviews its risk assessment on an annual basis.

### **Objectives, activities and plans for the future**

The objects of the School are set out in the Supplemental Royal Charter (1995) as follows:

- (a) To promote the study in Italy of archaeology, history and letters, architecture, painting, sculpture, printmaking and other arts.
- (b) To establish and maintain in Rome a hostel for students attending the School who are studying arts, archaeology, history and letters and who are of British and Commonwealth birth, education or residence.
- (c) To establish and maintain studios and other buildings for the purposes of the School and their use by the students and other persons attending the School.
- (d) To pursue archaeological and other researches and publications in the subject areas specified in (a) above.
- (e) To maintain in Rome a general library of the arts, archaeology, history and letters.
- (f) To award scholarships, Exhibitions, Bursaries, Research Grants and other forms of assistance to those of British or Commonwealth birth, education or residence, engaged in the study of the arts, archaeology, history or letters.

The School's mission statement and summary statement of activities in pursuit of its objects is given on the opening page of the Annual Review. The objectives for the year, achievements, and plans for the future are set out in detail in the School's Corporate Plan, Research Strategy and Annual Review; these constitute an integral part of the formal Trustees' Report (and can be found at [www.bsr.ac.uk](http://www.bsr.ac.uk)). The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the School's aims and objectives and in planning future activities.

### **Public Benefit**

The School's charitable purposes, for the public benefit, concentrate on the advancement of education and the advancement of the arts, culture, heritage or science. These charitable purposes are linked to the objectives and activities described above and to the mission statement and summary statement which can be found on page 1 of the Annual Review. Beneficiaries include, but are not limited to, students, scholars and visual artists and architects from Britain and the Commonwealth.

### **Council**

Professor G. Barker  
Ms E. Bonham Carter<sup>o</sup>  
Mr R. Cooper  
Professor S. Farthing\*  
Mr J. Gill  
Mr M.N. Higgin (*Hon. Treasurer*)  
Mr T.D. Llewellyn  
Mr A.R. Nairne  
Mr E. Parry  
Dr J.H. Pellew\*  
Sir Ivor Roberts (*Chair*)  
Dr F. Salmon  
Mr B. Ward-Perkins  
Dr S. Walker  
Professor M. Warner

The Chief Executive of the British Academy is invited to observe Council meetings.

### **Director**

Professor C. J. Smith

### **Finance & Personnel Subcommittee**

Mr R. Cooper  
Mr J. Gill  
Mr M.N. Higgin  
Mr T.D. Llewellyn  
Dr J.H. Pellew\*  
Sir Ivor Roberts (*Chair*)  
Dr F. Salmon  
Mr B. Ward-Perkins

### **Faculty of the Fine Arts**

Ms E. Bonham Carter  
Ms S. Boyce  
Mr W. Cobbing  
Ms C. Douglas <sup>o</sup>  
Ms J. Farrer\*  
Mr J. Fobert  
Ms A. Gallagher  
Mr J. Gill (*Chair*)  
Mr T. Glanville <sup>o</sup>  
Mr D. Hephher<sup>o</sup>  
Professor C. Hopkins  
Ms T. Kovats  
Ms V. Lovell

Mr D. Masi \*  
Professor R. Tavernor  
Dr A. Williamson \*  
Mr A. Wilson

**Faculty of Archaeology, History & Letters**

Professor G. Barker (*Chair of Archaeology*) °  
Professor J. Foot °  
Dr R. Gordon °  
Dr E. Isayev  
Dr V. Izzet  
Dr R. Jackson  
Professor R. McKitterick  
Professor M. Millett (*Chair of Archaeology*) \*  
Professor S. Milner  
Dr J. Crawley Quinn  
Professor L. Riall \*  
Dr C. Richardson \*  
Professor C. Robertson  
Dr F. Salmon (*Chair*)  
Dr A. Sennis \*  
Dr R. Skeates  
Professor R. Sweet °  
Mr B. Ward-Perkins (*Chair of Publications*)  
Dr J. Williams °  
Professor A. Wilson \*  
Mr M. Wilson Jones

**Charity Number: 314176**

**Auditors**

WMT - Chartered Accountants  
Torrington House  
47 Holywell Hill  
St Albans, Herts  
AL1 1HD

**Accountants**

WMT - Chartered Accountants  
Torrington House  
47 Holywell Hill  
St Albans, Herts  
AL1 1HD

**Italian Financial Adviser**

Fragano & Partners  
Via A Gallonio 8  
00161 Rome

**Investment Managers and Advisers**

Cazenove Capital Management Limited  
12 Moorgate  
London EC2R 6DA

**Bankers**

Lloyds TSB Bank Plc  
7 Pall Mall  
London SW1Y 5HU

National Westminster Bank Plc  
186 Brompton Road  
London SW3 1XJ

Credito Emiliano  
Via del Tritone 97-8  
00187 Rome

San Paolo-IMI  
Agenzia 36, Via Civinini 50  
00144 Rome

° joined during 2009-10

\* left during 2009-10

## **FINANCIAL REVIEW**

The financial statements should be read in conjunction with the detailed reports contained in the Annual Review. The School's normal activity, disclosed under 'unrestricted funds' in the statement of financial activities, ended the financial year with a deficit of £154,000 before transfers (2009 — deficit of £ 97,000).

The School's finances continued to be affected by currency volatility, and Council has had to plan for savings in expenditure in preparation for reductions in public spending, and in the level of the British Academy grant. The Director indicates in the Annual Review steps taken to reduce costs, and to plan for the future.

Restricted expenditure in the period largely comprises expenditure on the Herculaneum Conservation Project, the grants for which were received in the prior year from the Packard Humanities Institute. The movements in restricted funds are disclosed in note 18 to the financial statements.

Council may invest in any securities approved by law for the investment of trust or charitable monies, or such other securities as the Council may from time to time approve. Council has appointed investment advisers to manage the School's investment portfolio, with the objective of maintenance of income and growth. After the unprecedented turmoil in the financial markets in the 2008-9 financial year, the recovery in market values in the period resulted in unrealised gains of £373,000 being recorded at 31 March 2010 ( 2009 - unrealised losses of £436,000). Considerable uncertainty remains about the outlook for the global economy and this appears likely to result in continuing volatility in the financial markets in the near to medium term.

Unrestricted reserves increased at year end by £370,000 to £2,293,000, mainly as a result of the valuation gains on investments. The level of unrestricted reserves is considered by Council to be adequate to meet the immediate needs of the School. The balance on restricted funds may only be used for the purposes described in note 18 and is not available for the general purposes of the School.

The School's reserves comprise general funds, designated funds, and restricted funds. Council's policy is that: designated funds and restricted funds should be retained for the specific purposes for which they were set up the level of general funds, after eliminating all unrealised revaluation surpluses, should not fall below three, nor exceed twelve months' core running costs of the School.

Council intends to review this policy during the current financial year in light of the School's projected future funding requirements.

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the School's affairs at the end of the financial year and of the School's activities for the financial year. In preparing those financial statements, the Trustees are required to:

select suitable accounting policies and apply them consistently  
make judgements and estimates that are reasonable and prudent  
state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements  
prepare the financial statements on the going concern basis unless it is inappropriate to presume that the School will continue in operation.

The Trustees are responsible for:

keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the School and which enable them to ascertain the financial position of the School and to ensure that the financial statements comply with Charities Act 1993  
safeguarding the assets of the School and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that, so far as they are aware, there is no relevant audit information of which the School's auditors are unaware. They have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the School's auditors are aware of that information.

By order of the Council (Trustees).....15 November 2010

Signed on its behalf by

M.N. Higgin — Honorary Treasurer

The British School at Rome  
Via Gramsci 61, 00197 Rome, Italy  
[www.bsr.ac.uk](http://www.bsr.ac.uk)

BSR London Office  
The BSR at The British Academy  
10 Carlton House Terrace, London, SW1Y 5AH, UK

## INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE BRITISH SCHOOL AT ROME

---

We have audited the financial statements of The British School at Rome for the year ended 31 March 2010 which comprise the Statement of Financial Activity, the Balance Sheet and the related notes numbered 1 to 21. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and with regulations made under Section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

The trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the information given in the Trustees' Annual Report is not consistent with those financial statements, if the charity has not kept sufficient accounting records, if the charity's financial statements are not in agreement with these records or if we have not received all the information and explanations we require for our audit.

We read other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies within the financial statements.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland), issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 31 March 2010 and of its incoming resources and application of resources, for the year then ended; and
- the financial statements have been properly prepared in accordance with the Charities Act 1993.

**WMT LLP**  
**Chartered Accountants**  
*Statutory Auditors*  
Torrington House  
47 Holywell Hill  
St Albans  
AL1 1HD

**15 November 2010**

**THE BRITISH SCHOOL AT ROME**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2010**

<b>INCOME AND EXPENDITURE</b>	<b>Notes</b>	<b>Unrestricted Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Total Funds Year Ended 31 March 2010 £'000</b>	<b>Total Funds Year Ended 31 March 2009 £'000</b>
<b>Incoming resources:</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary income</b>					
Grant from the British Academy		1,173	-	1,173	1,065
Other grants, donations and legacies	2	341	193	534	2,652
Subscriptions		21	-	21	20
<b>Activities for generating funds</b>					
Appeal income	3	-	-	-	9
Other income		-	10	10	40
<b>Investment income</b>	4	70	19	89	122
<b>Incoming resources from charitable activities</b>					
Publications		22	-	22	22
Residential income	5	321	-	321	388
Other income		62	-	62	56
<b>Other incoming resources</b>					
Exchange gains		-	-	-	323
<b>TOTAL INCOMING RESOURCES</b>		<u>2,010</u>	<u>222</u>	<u>2,232</u>	<u>4,697</u>
<b>Resources expended:</b>					
<b>Charitable activities</b>					
Exchange losses	6 - 9	2,088	2,258	4,346	3,895
<b>Governance costs</b>	10	29	81	110	-
		47	-	47	55
<b>TOTAL RESOURCES EXPENDED</b>		<u>2,164</u>	<u>2,339</u>	<u>4,503</u>	<u>3,950</u>
<b>Net (outgoing)/ incoming resources before transfers</b>		(154)	(2,117)	(2,271)	747
<b>Transfers</b>					
Gross transfers between funds	18	191	(191)	-	-
<b>Net (outgoing)/ incoming resources before other recognised gains and losses</b>		37	(2,308)	(2,271)	747
<b>OTHER RECOGNISED GAINS AND LOSSES</b>					
Unrealised gains/ (losses) on investments	13	333	40	373	(436)
<b>Net movement in funds</b>		370	(2,268)	(1,898)	311
Opening funds		1,923	3,215	5,138	4,827
<b>Total funds carried forward</b>		<u>2,293</u>	<u>947</u>	<u>3,240</u>	<u>5,138</u>

The statement of financial activities is prepared on the basis that all activities are continuing.

**THE BRITISH SCHOOL AT ROME**

**BALANCE SHEET**

**AS AT 31 MARCH 2010**

	Notes	2010 £'000	2009 £'000
<b>Fixed Assets</b>			
Tangible assets	12	27	57
Heritage assets	12	500	500
Investments - unrestricted		2,078	1,534
Investments - restricted		174	140
Total investments	13	2,252	1,674
<b>Total Fixed Assets</b>		<b>2,779</b>	<b>2,231</b>
<b>Current Assets</b>			
Debtors	14	46	77
Cash at bank and in hand – unrestricted		202	327
Cash at bank and in hand - restricted		1,438	3,663
Total cash at bank and in hand		1,640	3,990
		1,686	4,067
Creditors – unrestricted		(246)	(275)
Creditors - restricted		(665)	(588)
<b>Creditors:</b> total amounts falling due within one year	15	(911)	(863)
<b>Net Current Assets</b>		<b>775</b>	<b>3,204</b>
<b>Total Assets less Current Liabilities</b>		<b>3,554</b>	<b>5,435</b>
Less:			
<b>Provisions for liabilities and charges</b>	16	(314)	(297)
<b>Net Assets</b>		<b>3,240</b>	<b>5,138</b>
<i>Represented By:</i>			
<b>Funds</b>			
Unrestricted	17	2,293	1,923
Restricted	18	947	3,215
<b>Total Charity Funds</b>		<b>3,240</b>	<b>5,138</b>

Approved by the Council on 15 November 2010 and signed on its behalf by

**Sir Ivor Roberts** – *Chairman*

**M N Higgin** – *Honorary Treasurer*

# THE BRITISH SCHOOL AT ROME

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2010

---

#### 1. ACCOUNTING POLICIES

##### **Basis of preparation**

The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" ("SORP 2005"), applicable accounting standards and the Charities Act 1993.

The accounts have been prepared on a going concern basis, under the historical cost convention as modified by the revaluation of certain fixed assets and using the following policies.

##### a) **Incoming Resources**

All income is gross without deduction for related expenditure.

Legacies, including payments on account of legacies, are recognised in the accounts when there is reasonable certainty of receipt and the amount can be ascertained.

Grants for general support, research, scholarships or fixed assets are recognised on a receivable basis and are deferred only when the donor has imposed pre-conditions on the use of the grant.

The School recognises the intangible value of accommodation provided to recipients of awards and scholarships as a credit to residential income and a charge to grants and scholarships.

##### b) **Resources Expended**

Liabilities for expenditure are recognised in accordance with the accruals concept.

Grants payable for research and scholarship fall due only when such research is undertaken or upon attendance at the School and accordingly are accounted for over the period of research or attendance.

Expenditure for research and academic studies, residential research programmes, research projects, library and publications disclosed within charitable activities includes departmental salaries.

A proportion of salary cost is allocated to governance costs based on the approximate time expended on such activities.

Support costs are allocated in full to expenditure incurred on charitable activities. The majority of costs are allocated on a pro-rated basis over the different activities undertaken by the School, excluding activities which are financed by restricted funds. Support costs which are related to a specific activity are allocated to that activity in full. The Trustees consider this to be the most appropriate method of allocation.

##### c) **Pensions**

The School contributes to the UK Universities Superannuation Scheme for certain of its employees. The Universities Superannuation Scheme is a defined benefit scheme which is externally funded. The assets of the scheme are held in a separate trustee-administered fund. It is not possible to identify each institution's share of the underlying assets and liabilities of the scheme and hence contributions to the scheme are accounted for as if it were a defined contribution scheme in accordance with FRS 17. The charge recognised within the Statement of Financial Activities is equal to the contributions payable to the scheme for the year.

# THE BRITISH SCHOOL AT ROME

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2010

---

#### 1. ACCOUNTING POLICIES (continued)

d) **Staff Termination Fund**

The School provides for deferred pay which is due to Italian employees when they leave the employment of the School. The amount payable is calculated in accordance with existing Italian legal requirements and the Italian national labour contract. The charge is recognised within the Statement of Financial Activities.

e) **Fixed Assets**

Fixed assets other than library books are disclosed at cost. Depreciation is provided by the School to write off the cost less the estimated residual value of tangible fixed assets over their useful economic lives as follows: -

Computers	- 25% straight line
Motor vehicles	- 25% straight line
Office equipment	- 20% straight line
Furniture and fittings	- 20% straight line

The library is considered to be a heritage asset and is stated in the balance sheet at an attributed value based on its insured value. The annual cost of additions to the library, which is equivalent to an annual depreciation rate of approximately 10% straight line, is charged to the Statement of Financial Activities to represent the notional write down in the useful economic life of the library.

f) **Investments**

Investments are carried at market value with any unrealised gains and losses being included in the Statement of Financial Activities allocated between restricted and unrestricted funds.

The proportion of investment income relating to restricted funds is retained for use within restricted funds.

g) **Foreign Currency**

Foreign currency conversion for the balance sheet is at year-end rates, except where the balances are covered by forward contracts to meet known future liabilities, when the contract rate is used. During the year the translation is at average rates on a month to month basis, or forward contract rate as applicable. Exchange gains or losses are treated as other income or expenditure in the Statement of Financial Activities where they cannot be directly related to individual activities. Where exchange gains or losses can be directly related to individual designated or restricted projects the gain or loss is attributed to the relevant fund.

h) **Cash Flow Statement**

The School is exempted by FRS 1 (revised) from preparing a cash flow statement.

i) **Funds**

Details of the funds of the School, how they have arisen and their use are given in notes 17 and 18.

**THE BRITISH SCHOOL AT ROME**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

---

**2. OTHER GRANTS, DONATIONS AND LEGACIES**

	Unrestricted Funds £'000	Restricted Funds £'000	Total 2010 £'000	Total 2009 £'000
Other grants	335	192	527	2,650
Donations and legacies	6	1	7	2
	<u>341</u>	<u>193</u>	<u>534</u>	<u>2,652</u>

**3. APPEAL INCOME**

Appeal income primarily relates to funds raised to hold an exhibition of the School's archive photographs in London.

**4. INVESTMENT INCOME**

	2010 £'000	2009 £'000
Dividends – UK equities	77	66
Interest – UK fixed interest securities	1	7
Interest on cash deposits	11	49
	<u>89</u>	<u>122</u>

**5. RESIDENTIAL INCOME**

	2010 £'000	2009 £'000
Residential income includes the intangible value of accommodation provided to recipients of grants and scholarships of:-	152	157
	<u>152</u>	<u>157</u>

**THE BRITISH SCHOOL AT ROME**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2010**

**6. CHARITABLE ACTIVITIES**

Expenditure on charitable activities is made up as follows:

	<b>Direct expenses £'000</b>	<b>Support costs £'000</b>	<b>Total 2010 £'000</b>	<b>Total 2009 £'000</b>
Research and academic salaries	422	184	606	661
Residential research programmes	630	279	909	921
Research projects	96	42	138	103
Library	382	166	548	492
Publications	8	3	11	11
Herculaneum conservation project	2,053	-	2,053	1,657
Fasti on line project	73	-	73	50
Radio Past project	8	-	8	-
	<u>3,672</u>	<u>674</u>	<u>4,346</u>	<u>3,895</u>

**7. CHARITABLE ACTIVITIES – RESTRICTED EXPENDITURE**

Included within charitable expenditure is the following restricted expenditure:

	<b>2010 £'000</b>	<b>2009 £'000</b>
Herculaneum conservation project	2,053	1,657
Fasti on line project	73	50
Scholarships (within residential research programmes)	15	15
Getty library project (within library costs)	55	57
Library appeal fund (within library costs)	-	5
PHI library project (within library costs)	22	27
Murray project (within library costs)	7	8
Soane Exhibition	25	-
Radio Past project	8	-
British Academy Grant – collaborative project (within residential research programmes)	-	15
	<u>2,258</u>	<u>1,834</u>

## THE BRITISH SCHOOL AT ROME

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2010

#### 8. GRANTS AND SCHOLARSHIPS

Charitable activities include the cost of grants and scholarships awarded.

Grants and scholarships comprise £333,000 (2009 - £368,000) awarded to 44 (2009 – 55) individuals. There were no grants payable to institutions (2009 – none).

	2010		2009	
	No.	£'000	No.	£'000
<b>Grants paid:-</b>				
Research	8	59	15	78
Scholarships	36	122	40	133
Intangible value of accommodation		152		157
	44	333	55	368

The School supports residential awards for visual artists and architects and for research in the archaeology, history, art history, society and culture of Italy

#### 9. SUPPORT COSTS

Support costs, which are allocated to charitable activities, are as follows:

	2010	2009
	£'000	£'000
Support staff salaries	258	249
Building maintenance and utilities costs	168	177
IT and equipment maintenance	49	50
Depreciation	31	45
Travel expenses	18	22
Consultants fees	44	23
Other	58	49
	626	615
Appointment of Director – transition costs	48	-
	674	615

All support costs relate to unrestricted funds.

#### 10. GOVERNANCE COSTS

	2010	2009
	£'000	£'000
Salaries and pensions	17	16
Auditors' remuneration	10	12
Accountancy fees	-	3
Annual report	7	8
Council and committee meetings	13	16
	47	55

All governance expenditure relates to unrestricted funds.

**THE BRITISH SCHOOL AT ROME**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

---

**11. TRUSTEES AND EMPLOYEES**

	<b>2010</b>	<b>2009</b>
	<b>£'000</b>	<b>£'000</b>
Aggregate staff costs comprise :		
Wages and salaries	629	650
Taxes, social security and related costs	281	296
Pensions	18	16
Staff termination pay (note 16)	39	37
	<u>967</u>	<u>999</u>

The School participates in the Universities Superannuation Scheme. The latest actuarial valuation of the scheme was at 31 March 2008. At the valuation date, the assets of the scheme were 71% of the accrued liabilities based on projected pensionable salaries and the value of the past service deficit was £11,776 million. This is based on a funding target of £40,619 million and the actuarial value of assets of £28,843 million. The institution contribution rate was increased from 14% to 16% of salaries from 1 October 2009.

Surpluses or deficits which arise at future valuations may impact on the School's future contribution commitment.

The total UK pension cost for the School was £18,535 (2009 - £15,881).

The contribution to the provision of staff termination pay for the year was £39,000 (2009 - £37,201).

No employee earned more than £60,000 per annum (2009 – one)

	<b>2010</b>	<b>2009</b>
	<b>No</b>	<b>No</b>
The average number of employees analysed by function was as follows:		
Academic programmes	6	7
Residential research programmes	7	7
Publications	1	1
Library	5	5
Support	5	5
Management and administration of the charity	<u>1</u>	<u>1</u>

The Trustees of the School received no remuneration in the year under review (2009 - £nil).

An aggregate of £ 1,370 (2009 - £3,149) was reimbursed to nine (2009 - 9) Trustees in respect of travel charges.

**THE BRITISH SCHOOL AT ROME**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2010**

**12. FIXED ASSETS**

	<b>Library Books £'000</b>	<b>Computer Equipment £'000</b>	<b>Office Equipment £'000</b>	<b>Furniture &amp; Fittings £'000</b>	<b>Vehicles £'000</b>	<b>Total £'000</b>
<b>Cost or Valuation</b>						
Brought forward	500	336	219	125	61	1,241
Additions	-	1	-	-	-	1
Disposals	-	(30)	-	-	(12)	(42)
	<u>500</u>	<u>307</u>	<u>219</u>	<u>125</u>	<u>49</u>	<u>1,200</u>
<b>Depreciation</b>						
Brought forward	-	316	200	108	60	684
Charge for year	-	12	10	9	-	31
Disposals	-	(30)	-	-	(12)	(42)
	<u>-</u>	<u>298</u>	<u>210</u>	<u>117</u>	<u>48</u>	<u>673</u>
<b>Net Book Value</b>						
At 31 March 2010	<u>500</u>	<u>9</u>	<u>9</u>	<u>8</u>	<u>1</u>	<u>527</u>
At 31 March 2009	<u>500</u>	<u>20</u>	<u>19</u>	<u>17</u>	<u>1</u>	<u>557</u>

Fixed assets held are all for direct charitable use.

Under an agreement dated 25 April 1912 between the Comune Di Roma and the British Ambassador at that time, the British School at Rome was granted, for an annual rental of one Italian lira, the use in perpetuity of the land on which the School is built, provided that the land is used exclusively for study and research in the humanities, archaeology and fine arts. Should the land not be used for such purposes, it has to be surrendered to the Comune without any compensation for its cost or value. On this basis, no value is ascribed to the School building neither in the accounts nor to any additions or improvements to the building. Such expenditure is written off to the Statement of Financial Activities in the year of expenditure.

The Trustees consider that it is not possible to ascribe a meaningful value to the intangible benefit of the use of the land on which the School is built.

The Trustees consider the library of books, papers, manuscripts and pictures to be a heritage asset within the definition of SORP 2005. Many of the contents are considered to be irreplaceable. On this basis, the Trustees have ascribed the insured value of the library as its value to the School. The library's holdings consist of approximately 60,000 volumes of which 50,000 are monographs and 10,000 periodicals. 600 current periodicals are taken. Specialisms include: Mediterranean archaeology, prehistory, ancient history and texts; the history of ancient religions; ecclesiastical and medieval history; Italian topography, history of art and architectural history, and the writings of travellers in Italy. The open-shelf reference library provides the bibliographic resources and services necessary to support the research activities of the School. The library aims to complement UK academic libraries through its holdings of local Italian publications and periodicals and welcomes all scholars, undergraduates and graduates, studying in any field relevant to its collections.



**THE BRITISH SCHOOL AT ROME**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

---

**15. CREDITORS:** amounts falling due within one year

	<b>2010</b>	<b>2009</b>
	<b>£'000</b>	<b>£'000</b>
Other creditors and accruals	911	863
	<u>911</u>	<u>863</u>

Included in other creditors is an amount of £68,200 relating to deferred income. This primarily comprises fees received in advance for courses to be held in 2010 and other income for charitable activities to be undertaken in 2010/11.

**16. PROVISIONS**

	<b>2010</b>	<b>2009</b>
	<b>£'000</b>	<b>£'000</b>
Provision for staff termination pay	314	297
	<u>314</u>	<u>297</u>

This liability represents deferred pay due to employees at 31 March 2010, payable when they leave the School. The amount payable is calculated in accordance with existing Italian legal requirements and the Italian national labour contract.

The movements in the provision for the year are as follows:

	<b>2010</b>	<b>2009</b>
	<b>£'000</b>	<b>£'000</b>
Balance at 1 April	297	232
Increase in provision for the year	39	37
Employee draw down	(16)	-
Exchange (gain)/ loss	(6)	28
<b>Balance at 31 March</b>	<u>314</u>	<u>297</u>

**THE BRITISH SCHOOL AT ROME**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2010**

**17. UNRESTRICTED FUNDS**

	<b>General Funds £'000</b>	<b>Capital Fund £'000</b>	<b>Designated Funds £'000</b>	<b>Total 2010 £'000</b>	<b>Total 2009 £'000</b>
At 1 April	628	278	1,017	1,923	2,411
Net (outgoing) resources	(149)	-	(5)	(154)	(97)
Gross transfers between funds (note 18)	191	-	-	191	-
Unrealised gains/ (losses) on investments	116	-	217	333	(391)
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
At 31 March	<u>786</u>	<u>278</u>	<u>1,229</u>	<u>2,293</u>	<u>1,923</u>

The designated funds are funds set aside by Council for various grants for research and scholarship and arise from unrestricted bequests.

**18. RESTRICTED FUNDS**

	<b>Radio Past £'000</b>	<b>Getty Fund £'000</b>	<b>Cary Fund £'000</b>	<b>Appeal Fund £'000</b>	<b>PHI Funds £'000</b>	<b>Other Funds £'000</b>	<b>Total 2010 £'000</b>	<b>Total 2009 £'000</b>
At 1 April	-	41	108	36	2,942	88	3,215	2,416
Total incoming resources	55	-	7	12	144	4	222	2,678
Total resources expended	(8)	(55)	(15)	(25)	(2,229)	(7)	(2,339)	(1,834)
Gross transfers between funds	-	14	-	-	(205)	-	(191)	-
Unrealised gains/ (losses) on investments	-	-	31	-	-	9	40	(45)
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
At 31 March	<u>47</u>	<u>-</u>	<u>131</u>	<u>23</u>	<u>652</u>	<u>94</u>	<u>947</u>	<u>3,215</u>

The bequest establishing the Cary Fund was restricted and Council determined in November 1995 that it should be used to create a fellowship to enable an academic to undertake research in Rome and to be involved with a School postgraduate taught course.

The Packard Humanities Institute (PHI) Funds represents grants given by the Institute to finance specific projects, principally in Herculaneum, the Fasti on line project and the PHI Library project.

The Getty Fund represents grants given by the Getty Foundation for the arrangement and description of the J. B. Ward-Perkins photographic collection.

The transfers between funds relate primarily to income amounts released to unrestricted funds. Certain grant income that was originally received as restricted income has now become available to the School to use for its general objectives.

The Radio Past Fund represents a grant given by the European Commission for the School to participate in a project with a consortium of European universities and firms aimed at developing methods of surface survey and non invasive sub-surface prospections.

**THE BRITISH SCHOOL AT ROME**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2010**

---

**19. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Total £'000</b>
Fund balances at 31 March 2010 are represented by:			
Tangible fixed assets	527	-	527
Investments	2,078	174	2,252
Cash	202	1,438	1,640
Other current assets	46	-	46
Current liabilities	(246)	(665)	(911)
Long term liabilities	(314)	-	(314)
	<hr/>	<hr/>	<hr/>
Total net assets	2,293	947	3,240
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**20. COMMITMENTS**

The School has awarded grants and scholarships totalling £78,854 to be paid in 2010/11 (2009/10 £89,395). No provision has been made for these grants as the conditions attaching to the grants had not been met at 31 March 2010.

**21. CONTROLLING PARTY**

The activities of the School are controlled by Council. There is no ultimate controlling party of the School.